

**Southern Seven Health Department
Board of Health Meeting
Vienna Masonic Lodge
1615 Old Route 146 Loop - Vienna, Illinois
Thursday, June 24, 2010
6:30 p.m.**

AGENDA

- I. Call to Order / Open Meetings Compliance / Quorum Check
- II. Introductions
- III. Review & Approval of Past Open Session Minutes - 04/22/10
- IV. Administrator's Reports
 - A. Public Health - Cheryl Manus, Director of Nursing
 - B. Head Start - Angie Messmer
 - 1) Policy Council Crossover Member (Sharon Burris) Report
 - 2) Enrollment/Attendance Update
 - 3) Risk Management Meeting Update
 - 4) Double Session Classrooms
 - 5) Community Assessment
 - 6) Joppa Head Start
 - 7) Policy Council Crossover Member Appointment
 - 8) Early Head Start Expansion Continuation Grant
 - 9) Head Start "Body Smart" Playground Grant
 - C. Human Resources - Diana Swinford
 - 1) Approval of Personnel Action Report
 - 2) Benefit Update
 - 3) Evaluations - Early Childhood & Human Resources Administrators
 - 4) Minimum Wage Increase
 - 5) Approval of Pay Plans
 - D. Fiscal Officer - Debbie Musgraves
 - 1) Financial Statements - 04/30/10
 - 2) Head Start Financial Statements - 04/30/10
 - 3) Head Start In-Kind Report - 04/30/10
 - 4) Credit Card Report
 - 5) FY 2011 Preliminary Budget
 - 6) Tax Anticipation Warrants
 - 7) Resolution for Employee Authorization Change at Integra Bank - Golconda
 - E. Brad Rendleman - Environmental Health Director
 - F. Community Health Education Director - Patricia Moehring

- G. Executive Director/Public Health Administrator - Nancy Holt
 - 1) Budget Update
 - 2) Leases/Contracts
 - 3) Non-Renewal of DHS Healthworks Grant
 - 4) Non-Renewal of ISBE Grants
 - 5) Non-Renewal of IDPH Grant
 - 6) Operational Plan Update
- V. Board President - Dr. Gene Zinn
 - A. Election of Board Officers for FY 2011
 - B. Executive Committee Members Appointment Vote
- VI. New Business
- VII. Announcements
- VIII. Next Meeting Date - Thursday, August 26, 2010
- IX. Adjournment