



**Southern Seven Head Start/Early Head Start  
POLICY COUNCIL  
ZOOM MEETING MINUTES  
Administration Office – Ullin, IL  
September 1, 2021**



**Call to Order**

Kendra Cook called the meeting to order at 9:00 a.m.

**Members Present**

Candace Armstrong, Treasurer, Johnson Co. CR  
Sharon Burris, Board of Health Crossover Rep.  
Kendra Cook, Chairperson, Pope Co. CR  
Leslie Cornelious-Weldon, Pulaski Co. CR  
Deanna Davis, Pulaski Co. PR  
Artie McBride, Vice Chairperson, Alexander Co. CR  
Rhonda Keibler, Pulaski Co. PA

**Staff Present**

Rhonda Andrews-Ray, Executive Director  
Emily Boyd, Human Resources Administrator  
Dona Middleton, Early Childhood Director  
Robyn Mize, Administrative Secretary  
Jennifer Parks, Early Childhood Administrator

**Roll Call**

Roll call was taken by Robyn Mize. A quorum was declared present.

**New Business**

**COVID Vaccination Policy:** Jennifer Parks discussed the Governor's COVID-19 Mandate and how Southern Seven will follow it according to the IDPH and DCFS guidelines. Emily Boyd discussed the COVID Vaccination Policy that Southern Seven has put in place to comply with the mandate. Artie McBride made a motion to approve the COVID Vaccination Policy. Deanna Davis seconded. All in favor. Motion carried.

**Hire Financial Administrator:** Emily Boyd stated that Southern Seven is recommending Sarah Goddard for the Financial Administrator position. Candace Armstrong made a motion to hire Sarah Goddard as the Financial Administrator. Leslie Cornelious-Weldon seconded. All in favor. Motion carried.

**Questions/Concerns/Comments**

*None*

**Adjournment**

Artie McBride made a motion to adjourn. Deanna Davis seconded. All in favor. Motion carried. Meeting adjourned at 9:15 a.m.

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Policy Council Chairperson