Southern Seven Health Department
PROCEDURES FOR OBTAINING A PERMIT TO INSTALL A PRIVATE SEWAGE SYSTEM

☐ Alexander; ☐ Hardin; ☐ Johnson; ☐ Massac; ☐ Pope; ☐ Pulaski; or ☐ Union County, IL.

Please read all instructions carefully to prevent a delay in obtaining your permit.

The permit shall in no way be construed as a contract between the permit holder and the contractor to perform the work which is the subject of the permit. The permit shall only authorize the permit holder and the contractor to perform and complete the work in accordance with applicable health and safety laws.

1. Only the homeowner or a State of Illinois Private Sewage System Installation Contractor may apply for a permit and construct, alter or extend a private sewage disposal system.

2. A $150.00 fee shall be paid to Southern Seven Health Department (S7HD) prior to any construction work.

3. The homeowner or contractor must complete the application in entirety and submit drawing on (back) page of the application including all items on the check-off list. Signatures of both the homeowner and contractor are required.

   NOTE: If a Geothermal well, water softener, swimming pool or hot tub will be installed on site, additional information will be required BEFORE a permit is issued.

4. If the property is less than one acre in size, other documents may be required.

   PLEASE NOTE: A permit will not be issued without the foregoing documents / information.

5. A permit to construct a private sewage disposal system is valid for 6 months after issuance date. An extension of time may be obtained only if it is submitted in writing prior to the expiration date.

6. Southern Seven Health Department is to be notified 48 hours prior to beginning construction in order that routine field visits may be made to determine if construction meets current guidelines.

IMPORTANT: The Southern Seven Health Department does not guarantee trouble free operation of this sewage treatment and disposal system by the issuance of this permit or final approval of the sewage installation. The licensed contractor is responsible for, and must be present during installation in compliance with the Illinois Private Sewage Disposal Licensing Act and Code and the County Private Sewage System Disposal Ordinance. As per Section 905.20 of the Illinois Code, the homeowner’s signature on the construction permit for any system being installed, repaired or renovated serves as written acknowledgement that the property owner(s) is aware of and accepts the responsibility to service and maintain the sewage system in accordance with the act, and to maintain all maintenance records. The property owner assumes full responsibility for any nuisance or health hazard that might result from system...
use. Property owner certified that he/she approves all information on this Application, and acknowledges that it is his/her responsibility to obtain an NPDES permit if required.

I, as the Contractor, agree to notify the Southern Seven Health Department at least 48 hours before any construction work is to begin and I further agree that I will call for final inspection and approval of this system before covering. I hereby agree that to the best of my knowledge the preceding information is correct. In addition, the sewage disposal system will be installed strictly as outlined in this permit in conformance with the County Private Sewage System Disposal Ordinance.

I understand that if I construct or repair a surface discharging system and the waste water enters into Waters of the United States that I am required to obtain an NPDES permit from the US EPA.

☐ YES, my waste water will enter into the Waters of the United States and requires an NPDES permit.

☐ NO, my waste water will not enter into the Waters of the United States and does not require an NPDES permit.

_________________________________________  _______________________________________
Signature of Property Owner                          Date

_________________________________________  _______________________________________
Contractor                                          Date

_________________________________________  ☐ Approved  ☐ Not Approved
State of Illinois Private Sewage System             Date
Installation License Number

_________________________________________
Signature of Approving Authority

SewageProcedures, 11/18, rm